

GORSTAGE CEMETERY

Managed by Weaverham, Cuddington & Acton Bridge Joint Cemetery Committee (JCC)

Members of the Joint Cemetery Committee

You are summoned to the Annual General Meeting of Gorstage Cemetery Committee to be held on **Thursday 1st October 2026 at 7pm at Acton Bridge Parish Rooms** for the purposes of transacting the business set out in the agenda below.

Members of the public and press are invited to attend, unless excluded from confidential items (Part B).

Yours sincerely **T Whitlow** Clerk to Weaverham, Cuddington & Acton Bridge Cemetery Committee.

Dated 26/09/2026

AGENDA

1. **Apologies:** To receive apologies for absence.
2. **Public Participation:** Members of the public are invited to address Councillors and table issues of concern.
3. **Declarations of Interests:** *Councillors are reminded of the need to update their register of interests. To declare any personal, pecuniary and/or prejudicial interests in items on the agenda and their nature. [Localism Act 2011 Ch.7]*
4. **Election of Chairman** for forthcoming year
5. **Election of Vice-Chairman** for forthcoming year
6. **Minutes:** To approve and sign minutes of the Joint Cemetery Committee meeting held on 19th August 2026.
7. **Matters arising:** From previous minutes (if not an agenda item) and agree any further course of action.
8. **Clerks Hours:** Review of clerks hours following 5 months of new management system.
9. **Precept:** To consider the precept for 2026-27.
10. **Cemetery Rules:** Review and decision of any amendments to the Cemetery Rules.
11. **Constitution:** To consider any amendments to the Weaverham, Cuddington and Acton Bridge Cemetery Committee Constitution to include but not exhaustive:
 1. Bank signatories.
 2. Precept to be set based on current year Band D equivalents.
 3. Fees may be increased throughout the year when deemed necessary.
 4. Clerks salary to be covered by the precept.
12. **Cemetery Fees:**
 1. To consider any increase on Cemetery fees.
 2. To consider charging a fee (£25) for the levelling up of a new grave, to be charged at the time of burial
13. **Cemetery Maintenance:** report: to receive a report from the clerk.
13. **Clerk's Report:** To receive a report from the clerk for non-agenda items
14. **Maintenance Contractor tender:** To agree dates and content.
15. **Waste Management:** To consider composting waste as opposed to bins.
16. **CCTV:** To review the necessity of the CCTV, management of and cost implications.
17. **Benches:** To receive a report from the clerk as to the state of current benches and resolve whether further wooden benches are to be permitted on site or to only allow granite benches going forward.
18. **Finance Report:**
 1. To note income received and ratify payments made and approval of invoices received to date of meeting as per Receipts & Payments Schedule.
 2. To approve the bank reconciliation as at 26.09.2026.
 3. To consider clerks overtime September.
 4. To note the NALC uplift backdated to 01.04.26
 5. To consider the hedge cutting quote.
 6. To consider the storeroom refurbishment quote.
 7. To consider the tree survey quote.
19. **Internal Auditor:** To consider the appointment of the independent IA for 2026-27.
20. **Communication:** To consider options for communication channels between the councillors and clerk.
21. **Date of next meeting:** Proposed date; Wednesday 13th January 2026 at Cuddington.