

ACTON BRIDGE PARISH COUNCIL

Members of the Parish Council

You are summoned to the Meeting of Acton Bridge Parish Council to be held on Monday 7th September 2026 at 7pm at the Parish Rooms, Acton Bridge for the purposes of transacting the business set out in the agenda below.

Members of the public and press are invited to attend, unless excluded from confidential items (Part B).

Yours sincerely **T Whitlow** Clerk to Acton Bridge Parish Council 01/09/2026

E: clerk@actonbridge-pc.gov.uk Website: www.actonbridge-pc.gov.uk

AGENDA

1	Apologies	For council to accept apologies from members
2	Declarations of Interest:	<i>Councillors are reminded of the need to update their register of interests. To declare any personal, pecuniary and/or prejudicial interests in items on the agenda and their nature. [Councillors with pecuniary and/or prejudicial interests must leave the room for the relevant items]</i>
3	Minutes:	To approve the Minutes of the Parish Council meeting held on 6 th July 2026
4	Public Participation:	Members of the public may comment or raise matters affecting the Parish. <i>[items raised will be noted, not discussed, unless within an existing agenda item]</i>
6	Ward Councillors:	To receive a report(s) from the Ward Councillors.
7	Matters Arising:	Matters arising from previous meetings (unless an agenda item.)
8	Accounts/Financial:	1. To note income received and ratify payments made and approval of invoices received to date of meeting. 2. To approve the bank reconciliation as at 26.08.26 3. To note NALC pay-scale increases backdated to 01.04.26
9	Clerks Report:	To receive any updates from the clerk if not an agenda item. (info only)
10	Planning:	1. To review planning applications notified from LPA up to meeting date. 2. To resolve comments to be made/ ratify comments made under delegated authority to LPA. 3. To note any LPA decisions and enforcements notified from LPA.
11	Other Meeting Reports:	To receive reports from any other meetings attended by councillors.
12	Highways	1. To receive an update on any Highways issues.
13	Co-option:	1. To consider any applications 2. To consider methods of advertising the vacancy
14	Policy Review:	To review the following policies: Management Risk Assessment, Management Strategy, Freedom of Information, Publication Scheme, Co-option, Complaints, IT, Document Retention, Data Protection, Discipline & Grievance, Equality, and H&S
15	Gorstage Cemetery Committee:	1. To review and proposed new fees for Gorstage Cemetery 2. To review amendments to the Constitution
16	Parish Rooms Roof:	To receive update on the Building Regs
	Part B:	To resolve to take item 17 to Part B – confidential.
17	Parish Rooms Lease:	To receive a report on the progression of the lease.
18	Items for Next Meeting	Items for inclusion on the next agenda.
19	Date of Next Meeting:	Proposed date Monday 5th October 2026 at the Parish Rooms, Acton Bridge