

GORSTAGE CEMETERY

Managed by Weaverham, Cuddington & Acton Bridge Joint Cemetery Committee (JCC)

Members of the Joint Cemetery Committee

You are summoned to the Meeting of Gorstage Cemetery to be held on **Wednesday 15th July 2026 at 6.30pm at Gorstage Cemetery** for the purposes of transacting the business set out in the agenda below.

Members of the public and press are invited to attend, unless excluded from confidential items (Part B).

Yours sincerely *T Whitlow* Clerk to Weaverham, Cuddington & Acton Bridge Cemetery Committee.

Dated 09/07/2026

AGENDA

1	Apologies:	For council committee to receive & accept apologies from members.
2	Declarations of Interest:	<i>Councillors are reminded of the need to update their register of interests. To declare any personal, pecuniary and/or prejudicial interests in items on the agenda and their nature. [Localism Act 2011 Ch.7]</i>
3	Minutes:	To approve the Minutes of the Weaverham, Cuddington & Acton Bridge Cemetery Committee meeting held on 19 th May 2026
4	Public Participation:	Members of the public are invited to address the Committee on issues of concern. <i>[items raised will be noted, no resolution will be passed unless within an existing agenda item]</i>
5	Matters Arising:	Matters arising from previous meetings (unless an agenda item.)
6	Cemetery Contractors Report:	To receive a report from Northwich Town Council.
7	Accounts/Financial:	1. To note income received and ratify payments made and approval of invoices received to date of meeting as per Receipts & Payments Schedule. 2. To approve the bank reconciliation as at 30.06.2026 3. To consider clerks overtime May & June.
8	Clerks Report:	To receive any updates from the clerk if not an agenda item. (info only)
9	Correspondence:	Correspondence of consequence (unless an agenda item).
10	Deed Book:	To consider NTC using a Deed Book for Exclusive Right of Burial(EroB) Cost of deed book @£400
11	Reservations:	To consider not taking plot reservations – recommend offering pre-purchase only, as reservations create additional work and cost.
12	Vaults:	To consider the installation of vaults – increases options for residents.
13	Building:	1. To consider NTC's proposal of utilising the building as an on-site office. 2. To review the quote from NTC for the refurbishment of the building to office space and storage [if 13.1 agreed].
14	Records:	All cemetery paperwork is now stored at NTC. To consider NCT indexing the paperwork or alternatively store as is.
15	Garden of Remembrance Plots:	To consider charging for GoR plots: Without an EROB the JCC currently own the rights.
16	CCTV:	To consider replacement of the CCTV. Present system installed in 2017. Runs on SD cards. Now not practical.
17	Fee Increase	To consider an interim fee increase to improve financial stability.
18	Items for Next Meeting:	Items for inclusion on the next agenda.
19	Date of Next Meeting:	The next meeting will take place on Thursday 1st October – venue to be advised.