

ACTON BRIDGE PARISH COUNCIL

Members of the Parish Council

You are summoned to the Annual Meeting of Acton Bridge Parish Council to be held on Monday 18th May 2026 at 7pm at the Parish Rooms, Acton Bridge for the purposes of transacting the business set out in the agenda below.

Members of the public and press are invited to attend, unless excluded from confidential items (Part B).

Yours sincerely **T Whitlow** Clerk to Acton Bridge Parish Council 12/05/2026

AGENDA

	Welcome:	Welcome from the outgoing Chair
1	Election of Chair:	<ol style="list-style-type: none">1. To elect the Chair to serve until the Annual Meeting of the Parish Council in May 20272. Chair to sign Acceptance of Office.
2	Election of Vice Chair:	To elect the Vice-Chair to serve until the Annual Meeting of the Parish Council in May 2027
3	Apologies	For council to accept apologies from members
4	Declarations of Interest:	<i>Councillors are reminded of the need to update their register of interests. To declare any personal, pecuniary and/or prejudicial interests in items on the agenda and their nature. [Councillors with pecuniary and/or prejudicial interests must leave the room for the relevant items]</i>
5	Minutes:	To approve the Minutes of the Parish Council meeting held on 14 th April 2026 and the AMPC 14 th May 2025
6	Chairs Report:	To receive a report from the outgoing chair for 2025-26
7	Policy Review:	To review the following policies and to set review date of AMPC May 2027 <ol style="list-style-type: none">1. Financial Regulations2. Standing Orders3. Code of Conduct4. Scheme of Delegation5. Management Risk Assessment6. Management Strategy7. Internet Banking Policy
8	Statutory Financial:	<ol style="list-style-type: none">1. To confirm bank signatories for 2026-272. To confirm pre-authorised payments for 2026-27
9	Election to Committee's:	To elect a councillor to the Weaverham, Cuddington & Acton Bridge Cemetery Committee.
10	Public Participation:	Members of the public may comment or raise matters affecting the Parish. <i>[items raised will be noted, not discussed, unless within an existing agenda item]</i>
11	Ward Councillors:	To receive a report(s) from the Ward Councillors.
12	Matters Arising:	Matters arising from previous meetings (unless an agenda item.)
13	Accounts/Financial:	<ol style="list-style-type: none">1. To note income received and ratify payments made and approval of invoices received to date of meeting.2. To approve the bank reconciliation as at 27.04.263. To resolve clerks annual SCP increase, as per contract, as of 01.4.26
14	Clerks Report:	To receive any updates from the clerk if not an agenda item. (info only)

15	Security:	For clerk to handover relevant passwords to the Chair, for ongoing security.
16	Planning:	<ol style="list-style-type: none"> 1. To review planning applications notified from LPA up to meeting date. 2. To resolve comments to be made/ ratify comments made under delegated authority to LPA. 3. To note any LPA decisions and enforcements notified from LPA.
17	Other Meeting Reports:	To receive reports from any other meetings attended by councillors.
18	Highways & Speeding:	To receive an update on any Highways issues.
19	Spring Clean:	To review actions for a Village Spring Clean update.
20	Defib Pads:	To resolve to purchase new defib pads for the Riverside (PH) defib, as there is no date on those present.
21	Co-option:	<ol style="list-style-type: none"> 1. To consider any applications 2. To consider methods of advertising the vacancy
22	Parish Rooms Roof:	To receive an update on the Building Regulations for the Parish Rooms roof repairs.
23	Parish Rooms Lease:	To receive a report on the progression of the lease.
24	Items for Next Meeting	Items for inclusion on the next agenda.
25	Date of Next Meeting:	To set the date of the next meeting.