

WEAVERHAM, CUDDINGTON & ACTON BRIDGE CEMETERY COMMITTEE

Members of the Joint Cemetery Committee

You are summoned to the Meeting of Weaverham, Cuddington & Acton Bridge Cemetery Committee to be held on **Tuesday 19th May 2026 at 7pm at the Northwich Town Council Office, 78 Church Road, Northwich CW9 5PB** for the purposes of transacting the business set out in the agenda below.

Members of the public and press are invited to attend, unless excluded from confidential items (Part B).

Yours sincerely **T Whitlow** Clerk to Weaverham, Cuddington & Acton Bridge Cemetery Committee.

Dated 13.05.2026

AGENDA

1	Apologies:	For council committee to receive & accept apologies from members.
2	Declarations of Interest:	<i>Councillors are reminded of the need to update their register of interests. To declare any personal, pecuniary and/or prejudicial interests in items on the agenda and their nature. [Localism Act 2011 Ch.7]</i>
3	Minutes:	To approve the Minutes of the Weaverham, Cuddington & Acton Bridge Cemetery Committee meeting held on 15 th April 2026
4	Public Participation:	Members of the public are invited to address the Committee on issues of concern. <i>[items raised will be noted, no resolution will be passed unless within an existing agenda item]</i>
5	Matters Arising:	Matters arising from previous meetings (unless an agenda item.)
6	Cemetery Contractors Report:	To receive a report from Northwich Town Council.
7	Cemetery Maintenance Contract:	To review the sending of tender documents for the Cemetery Maintenance contract.
8	Internal Audit Report:	To review the Internal Audit report and consider any actions.
9	Banking:	To consider moving fully to online banking.
10	Transfer of Ownership:	To consider allowing additional headstone inscriptions without the transfer of ownership.
11	Committee Name:	To consider the committee name to be used for all documentation.
12	Scheme of Delegation:	To review and approve or amend the Scheme of Delegation.
13	Accounts/Financial:	<ol style="list-style-type: none">1. To note income received and ratify payments made and approval of invoices received to date of meeting as per Receipts & Payments Schedule.2. To approve the bank reconciliation as at 14.05.2026
14	Handover Report:	To review the handover to the new clerk and any resolve any outstanding issues.
15	Clerks Report:	To receive any updates from the clerk if not an agenda item. (info only)
16	Correspondence:	<ol style="list-style-type: none">1. Incoming correspondence of consequence (unless an agenda item).2. Outgoing correspondence of consequence (unless an agenda item).
17	Meeting Dates:	To agree the meeting dates for the civic year to May 2027
18	Items for Next Meeting:	Items for inclusion on the next agenda.
19	Date of Next Meeting:	To set the date of the next meeting and proposed location.