

WEAVERHAM, CUDDINGTON AND ACTON BRIDGE CEMETERY COMMITTEE

Clerk to the Joint Cemetery Committee – Mrs C Robinson

25, Weaverham Road, Sandiway CW8 2NJ Email:gorstagecemetery@outlook.com Tel:07594 297691

NOTICE IS HEREBY GIVEN THAT A JOINT CEMETERY COMMITTEE MEETING WILL TAKE PLACE ON WEDNESDAY 15th APRIL AT 19:00 PM AT CUDDINGTON AND SANDIWAY VILLAGE HALL

All Weaverham, Cuddington and Acton Bridge residents are invited to attend – please email gorstagecemetery@outlook.com for meeting information.

AGENDA

1. Apologies: To receive apologies for absence
2. Public Open Forum
 - a. Members of the public are invited to address Councillors and table issues of concern.
3. Declarations of interest: To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Weaverham, Cuddington & Acton Bridge's Parish Council's Code of Conduct.
4. To approve and sign minutes of the Joint Cemetery Committee meeting held on 25th March 2026
5. Replacing the Clerk and Maintenance Manager
 - a. Decision on awarding the invitation to tender invite for Cemetery Administration and Site Management
 - b. Decision on appointing a Clerk to the Joint Cemetery Committee role
6. Review and approval of Cemetery Policies and Procedures:
 - a. Freedom of Information policy
 - b. Cemetery Users Risk Assessment
7. Cemetery Maintenance Manager's report
8. Cemetery Clerk's report: To receive an update from the Clerk
9. Finance report: To receive an update from the Clerk
 - a. Review and Approval of the 2025/2026 Accounts prior for submission to the internal auditor
10. Matters arising: To review matters resolved at earlier meetings not on this agenda and decide on any courses of action.
11. Correspondence
 - a. Letters written by the Clerk
 - b. Letters received
12. AOB
13. Date of next meeting