

**ACTON BRIDGE PARISH COUNCIL**  
**Minutes of Acton Bridge Parish Council meeting held on**  
**Monday 2<sup>nd</sup> March 2026 at The Parish Rooms, Acton Bridge.**

**Meeting started 19.00**

| 2025-6 |  | By: |
|--------|--|-----|
|        | <p><b>Present:</b> Cllr David Charlton (Chair) (DC), Cllr Stephen Golding (SG), Cllr Trevor Brocklebank (TB), Cllr Helen Broughton (HB)</p> <p><b>In Attendance:</b> Tracey Whitlow – Clerk (TW)<br/>1 Member of the Public (MOP)</p>  |     |
| 25/185 | <p><b>Apologies for Absence were received &amp; accepted from:</b><br/>Cllr Leigh Wakefield (LW), Cllr Charles Fifield (CF), Cllr Olivier Van Laer (OVL),<br/>Ward councillors Lynn Stocks &amp; Gillian Edwards.</p>  |     |
| 25/186 | <p><b>Declarations of Members' Interests:</b><br/>Cllr Golding &amp; Charlton as members of ABCA committee.</p>  |     |
| 25/187 | <p><b>Approval of Minutes:</b><br/>The Parish Council <b>Resolved</b> to approve the minutes of the Parish Council meeting held on 2<sup>nd</sup> February 2026 as a true and accurate record. Signed by the chair.</p>  |     |
| 25/188 | <p><b>Public Participation:</b><br/>MOP present to discuss the WW1 memorial at the Methodist church Weaverham. GE had previously taken this forward. TW to contact GE. HB to take to W&amp;AB Trust meeting.</p>   |     |
| 25/189 | <p><b>PCSO update:</b><br/>PCSO not present.</p>   |     |
| 25/190 | <p><b>Ward Councillor Report/s:</b> (unless an agenda item)<br/>No ward councillors present</p>  |     |
| 25/191 | <p><b>Matters Arising:</b> (from previous minutes if not an agenda item)<br/>Brush for cleaning solar panels on SID's discussed, as H&amp;S issues.</p>  |     |
| 25/192 | <p><b>Accounts/Financial:</b><br/><b>Ratify/Approve Receipts &amp; Payments:</b></p> <ol style="list-style-type: none"> <li>1. R&amp;P list presented and approved. Appendix 1.</li> <li>2. Bank reconciliation of 28.02.26 approved and signed. This included the move of funds from the Co-op bank to Barclays, and an internal transfer to Barclays deposit account. Appendix 2. Transfer of Direct Debit form signed.</li> </ol> |     |
| 25/193 | <p><b>Clerks Report:</b><br/>Invoice from CWAC for contribution to A49 speed reduction still to be received.<br/>TW and JCC clerk have been in contact regarding JCC policies to be added to the cemetery section of the website.</p>  |     |
| 25/194 | <p><b>Planning:</b><br/><b>New applications received/comments ratified for applications received since the last meeting:</b><br/>None received since the last meeting.</p>   |     |

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|---------------|---|------------------|
|               | <p>Noted 25/02965/FUL Car Park Adjacent 19 Warrington Road Acton Bridge :Replacement boundary treatment consisting of dwarf wall, rail fencing and replacement gates. Application is still pending, but work is in progress.</p> <p><b>Other Notifications Received:</b><br/>None received since the last meeting.</p>  |                  |
| <b>25/195</b> | <p><b>Other Meeting Reports:</b><br/>TB attended the JCC meeting. Clerk and maintenance manager are both leaving their posts. JCC looking at taking the management and general admin to outside agency, leaving RFO and meetings clerk to be filled.<br/>HB attended a Warrington &amp; cheshire Rural Needs Consultation.</p>  |                  |
| <b>25/196</b> | <p><b>Highways &amp; Speeding:</b><br/><b>Highways Issues:</b></p> <ol style="list-style-type: none"> <li>1. SID's still intermittent. PC to monitor.</li> <li>2. Grit bin on Strawberry Lane has been destroyed. This has been reported to CWAC.</li> <li>3. Strawberry Lane (adopted road) is resembling a dust track. Residents have reported it.</li> <li>4. Hazel Pear junction and hatched area are now causing major concern, as no action taken from CCWAC. TW to report again</li> </ol> |                  |
| <b>25/197</b> | <p><b>Bank Accounts:</b><br/>The new Barclays Bank accounts are now open. Funds have been transferred from the Co-op Bank, and internal transfer to the deposit account. Co-op Bank account to be closed on receipt of final statement.</p>   | <b>TW</b>        |
| <b>25/198</b> | <p><b>Village Spring Clean:</b><br/>Will take place on 25/04/26. ABCA to supply refreshments. DC has ordered the equipment from CWAC. TW to advertise now, and again closer to the event.</p>   | <b>TW</b>        |
| <b>25/199</b> | <p><b>Co-option:</b><br/>No applications received to date.<br/>TW to continue to advertise via Facebook, noticeboard and website.<br/>Cllrs to advise MOP's when opportunities arise.</p>   | <b>TW</b>        |
| <b>25/200</b> | <p><b>Footpath Stile:</b><br/>Unfortunately, the landowners of FP19 &amp; FP5 do not want to replace the stile with a gate as they feel this would encourage more use of the footpath.<br/>TW awaiting information on refunding the members budget received of £460</p>   | <b>TW</b>        |
| <b>25/201</b> | <p><b>Parish rooms Roof:</b><br/>Work has been delayed due to the weather. Work will now take place week beginning 9<sup>th</sup> March 2026.</p>   |                  |
| <b>25/202</b> | <p><b>Policy Review:</b><br/>Data Protection Policy Reviewed. Updates required. TB to send new policy to TW to edit into usual format. Bring back to April meeting.</p>   | <b>TB<br/>TW</b> |
| <b>25/203</b> | <p><b>Items for Next Meeting:</b><br/>Co-option. Roof repairs. ABCA lease.</p>  |                  |

25/204

**Date of Next Meeting:**

The next ABPC meeting is planned for **WEDNESDAY 15<sup>TH</sup> APRIL 2026 at 19:00** at the Parish Rooms. Change of date due to Bank Holiday.

The meeting closed at 20.20

Signed:

Date

Appendix 1.

Appendix 2.

|   |                         |               |
|---|-------------------------|---------------|
| <b>Acton Bridge Parish Council</b>                |                         |               |
| <b>Receipts &amp; Payment Schedule</b>            |                         | 02.03.26      |
| <b><i>Income Received since last meeting:</i></b> |                         |               |
| none  |                         |               |
|   |                         | <b>£0.00</b>  |
| <b><i>Payments ratified/for approval</i></b>      |                         |               |
| A   | Clerks expenses Jan-Feb | £56.04        |
|   |                         | <b>£56.04</b> |

|  |                          |
|--|--------------------------|
| <b><u>BANK RECONCILIATION</u></b>      | <b><u>28.02.26</u></b>   |
| Co-operative Bank                      | £0.00                    |
| Barclays current a/c                   | £1,106.49                |
| Barclays Deposit a/c                   | £18,500.00               |
| <b>Total</b>                           | <b><u>£19,606.49</u></b> |
| <b><u>CASH BOOK RECONCILIATION</u></b> |                          |
| B/F Co-op Bank                         | £13,268.87               |
| <b>Total B/F 01.04.25</b>              | <b><u>£13,268.87</u></b> |
| Receipts to date                       | £13,450.67               |
| Expenditure to date                    | £7,113.05                |
| <b>Balance</b>                         | <b><u>£19,606.49</u></b> |