

**ACTON BRIDGE PARISH COUNCIL**  
**Minutes of Acton Bridge Parish Council meeting held on**  
**Monday 2<sup>nd</sup> February 2026 at The Parish Rooms, Acton Bridge.**

**Meeting started 19.00**

| 2025-6 |  | By: |
|--------|--|-----|
|        | <p><b>Present:</b> Cllr David Charlton (Chair) (DC), Cllr Olivier Van Laer (OVL), Cllr Stephen Golding (SG), Cllr Charles Fifield (CF)</p> <p><b>In Attendance:</b> Tracey Whitlow – Clerk (TW)<br/>           2 Member of the Public (MOP)</p>  |     |
| 25/167 | <p><b>Apologies for Absence were received &amp; accepted from:</b><br/>           Cllr Leigh Wakefield (LW), Cllr Trevor Brocklebank (TB), Cllr Helen Broughton (HB)<br/>           Ward councillors Lynn Stocks, Phil Rimmer</p>  |     |
| 25/168 | <p><b>Declarations of Members' Interests:</b><br/>           Cllr Golding &amp; Charlton as members of ABCA committee.</p>   |     |
| 25/169 | <p><b>Approval of Minutes:</b><br/>           The Parish Council <b>Resolved</b> to approve the minutes of the Parish Council meeting held on 5<sup>th</sup> January 2026 as a true and accurate record. Signed by the chair.</p>  |     |
| 25/170 | <p><b>Public Participation:</b><br/>           ABCA member discussed their grant application to an outside body for new fire alarm.<br/>           CF to liaise with ABCA member regarding the lease.</p>  |     |
| 25/171 | <p><b>PCSO update:</b><br/>           PCSO not present.</p>  |     |
| 25/172 | <p><b>Ward Councillor Report/s:</b> (unless an agenda item)<br/>           GE reported on:<br/>           Christmas Toy Appeal went well. Thanks to all that contributed.<br/>           OPAL – lunch club will be starting at the Parish Rooms for residents of Acton Bridge, Crowton &amp; Norley.</p>   |     |
| 25/173 | <p><b>Matters Arising:</b> (from previous minutes if not an agenda item)<br/> <b>None</b></p>  |     |
| 25/174 | <p><b>Accounts/Financial:</b></p> <ol style="list-style-type: none"> <li><b>1. Ratify/Approve Receipts &amp; Payments:</b><br/>             No payments made other than payroll.</li> <li><b>2. Bank reconciliation not prepared, as no bank statement received from Co-operative bank.</b></li> </ol>   |     |
| 25/175 | <p><b>Clerks Report:</b><br/>           Change of dates of meetings due to Bank Holidays:<br/>           April – Wednesday 8<sup>th</sup><br/>           May – Monday 18<sup>th</sup><br/>           Precept request has been confirmed from CWAC. Bank details amended.<br/>           Information from CPRE regarding future extension of rail track. Cllr Lynn Stocks is monitoring this.</p> |     |

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| 25/176 | <p><b>Planning:</b><br/> <b>New applications received/comments ratified for applications received since the last meeting:</b><br/> None<br/> <b>Other Notifications Received:</b><br/> None</p>   |                        |
| 25/177 | <p><b>Other Meeting Reports:</b><br/> DC has had a meeting with the Parish Rooms roofing contractor. Work planned for end of February. Hall will be out of use for 5-7 days.<br/> CF attended JCC meeting 24/01/26. JCC Policies and constitution to be added to the cemetery section of the website. TW to liaise with JCC clerk.</p>  | <b>TW</b>              |
| 25/178 | <p><b>Highways &amp; Speeding:</b><br/> <b>1. Highways Issues:</b> SID's still intermittent. Suggested purchase of extendable cleaning brush for the solar panels. TW to investigate.<br/> <b>2. A49 speed reduction</b> – Has now been completed. Invoice from CWAC still to be received.</p>  | <b>TW</b>              |
| 25/179 | <p><b>Bank Accounts:</b><br/> The new Barclays Bank accounts are now open. Two signatories still to receive log in information. Once received funds will be transferred and the Co-op bank account closed.</p>  | <b>TW</b>              |
| 25/180 | <p><b>Village Spring Clean:</b><br/> Discussed. Dates to be confirmed. DC to liaise with ABCA regarding refreshments.</p>   | <b>DC</b>              |
| 25/181 | <p><b>Co-option:</b><br/> No applications received to date.<br/> TW to continue to advertise via Facebook, noticeboard and website.<br/> Cllrs to advise MOP's when opportunities arise.</p>  | <b>TW</b>              |
| 25/182 | <p><b>Stile On FP19</b><br/> Unfortunately, the landowner does not want to replace the stile with a gate as they feel this would encourage more use of the footpath.<br/> Ward councillors had offered funding towards this.<br/> TW suggested using the funding to replace another stile. SG to contact landowners of stile at the entrance to FP5 and confirm with TW.<br/> Otherwise TW to advise CWAC that the funding is not required.</p> | <b>TW</b><br><b>SG</b> |
| 25/183 | <p><b>Items for Next Meeting:</b><br/> Co-option. Roof repairs. ABCA lease.</p>   |                        |
| 25/184 | <p><b>Date of Next Meeting:</b><br/> The next ABPC meeting is planned for <b>Monday 2<sup>nd</sup> March 2026 at 19:00</b> at the Parish Rooms.</p>   |                        |

The meeting closed at 20.15

Signed:

Date