

**ACTON BRIDGE PARISH COUNCIL**  
**Minutes of Acton Bridge Parish Council meeting held on**  
**Monday 5<sup>th</sup> January 2026 at The Parish Rooms, Acton Bridge.**

**Meeting started 19.00**

<b>2025-6</b>		<b>By:</b>
	<p><b>Present:</b> Cllr Leigh Wakefield (LW) (Chair), Cllr Olivier Van Laer (OVL), Cllr Stephen Golding (SG), Cllr Trevor Brocklebank (TB), Cllr Helen Broughton (HB),  <b>In Attendance:</b> Tracey Whitlow – Clerk (TW)  1 Member of the Public (MOP)</p>	
<b>25/149</b>	<p><b>Apologies for Absence were received &amp; accepted from:</b>  Cllr David Charlton &amp; Cr Charles Fifield  Ward councillors Lynn Stocks, Phil Rimmer &amp; Gillian Edwards</p>	
<b>25/150</b>	<p><b>Declarations of Members' Interests:</b>  Cllr Golding as member of ABCA committee.</p>	
<b>25/151</b>	<p><b>Approval of Minutes:</b>  The Parish Council <b>Resolved</b> to approve the minutes of the Parish Council meeting held on 1 December 2025 as a true and accurate record. Signed by the chair.</p>	
<b>25/152</b>	<p><b>Public Participation:</b>  MOP present to highlight the WW1 memorial in the Weaverham Methodist Church, which they are keen to remove before future building development work. TW to liaise with Cllr Gillian Edwards.</p>	
<b>25/153</b>	<p><b>PCSO update:</b>  PCSO not present. Newsletter received.  Newsletter highlights issues with parking on the footpath on Cliff Lane. This was discussed.</p>	
<b>25/154</b>	<p><b>Ward Councillor Report/s:</b> (unless an agenda item)  No reports received.</p>	
<b>25/155</b>	<p><b>Matters Arising:</b> (from previous minutes if not an agenda item)  <b>SID's</b> still appear intermittent, but with limited day light hours this is not un-expected.  <b>Email accounts:</b> All councillors now using the new email accounts</p>	
<b>25/156</b>	<p><b>Accounts/Financial:</b>  <b>1. Ratify/Approve Receipts &amp; Payments:</b>  R&amp;P list presented and approved. Appendix 1.  Bank reconciliation of 19.12.25 approved and signed. Appendix 2</p>	
<b>25/157</b>	<p><b>Clerks Report:</b>  Nothing not covered as an agenda item.</p>	
<b>25/158</b>	<p><b>Planning:</b>  <b>New applications received/comments ratified for applications received since the last meeting:</b>  <b>25/03690/FUL</b> - The Woodlands Station Road, Acton Bridge. Proposal: Erection of dwelling and car parking. Reviewed via email and comments submitted by the clerk under delegated power: Questioned infill as no road curtilage, questioned the tennis court constituting previously developed land the fact the property is in the greenbelt.</p>	

	<b>Other Notifications Received:</b> None	
25/159	<b>Other Meeting Reports:</b> None	
25/160	<b>Highways &amp; Speeding:</b> <b>1. Highways Issues:</b> <ul style="list-style-type: none"> <li>The white line hatched area at the Hazel Pear junction is still awaiting remarking.</li> <li>Council requested TW to write to Highways to express their gratitude at the siding out work to Acton Lane recently.</li> </ul> <b>2. A49 speed reduction –</b> TW has not yet received formal notice of the road closure. Work should be carried out next week, unless the snow continues.	
25/161	<b>Bank Accounts:</b> Cllrs signed more physical forms. TW to upload to the bank.	
25/162	<b>Co-option:</b> No applications received to date. TW to advertise again via Facebook, noticeboard and website. Cllrs to advise MOP's when opportunities arise.	<b>TW</b>
25/163	<b>Precept 2026-2027:</b> Tax bases received from CWAC mid-December. <b>Resolved</b> to set the 2026-27 precept at £11,120. This equates to a £1.40 increase for a band D property for the year.	<b>TW</b>
25/164	<b>Stile On FP19</b> CWAC footpaths have agreed to the replacement of the stile with a gate, at a cost of approximately £575. The PC have previously resolved to contribute £200. TW to contact the Ward Cllr's to ask for a contribution from their Members Budgets. LW to contact the landowner, as their permission is required.	<b>TW</b> <b>LW</b>
25/165	<b>Items for Next Meeting:</b> Stile, co-option	
25/148	<b>Date of Next Meeting:</b> The next ABPC meeting is planned for <b>Monday 2<sup>nd</sup> February 2026 at 19:00</b> at the Parish Rooms.	

The meeting closed at 19.45

Signed:

Dated:

## Appendix 1.

Acton Bridge Parish Council		
<b>Receipts &amp; Payment Schedule</b>		05/01/2026
<b><i>Income Received since last meeting:</i></b>		
		£0.00
		<b>£0.00</b>
<b><i>Payments ratified/for approval</i></b>		
R	Refund clerk litterpicking equip	£88.54
R	Clerks Expenses Sept - Oct	£19.62
		<b>£108.16</b>

## Appendix 2.

<b><u>BANK RECONCILIATION</u></b>	<b><u>19.12.25</u></b>
Co-operative Bank	£19,957.39
Total	<b><u>£19,957.39</u></b>
<b><u>CASH BOOK RECONCILIATION</u></b>	
B/F Co-op Bank	£13,268.87
<b>Total B/F 01.04.25</b>	<b><u>£13,268.87</u></b>
Receipts to date	£12,990.67
Expenditure to date	£6,302.15
<b>Balance</b>	<b><u>£19,957.39</u></b>