

**ACTON BRIDGE PARISH COUNCIL**  
**Minutes of Acton Bridge Parish Council meeting held on**  
**Monday 1<sup>st</sup> December 2025 at The Parish Rooms, Acton Bridge.**

**Meeting started 19.00**

<b>2025-6</b>		<b>By:</b>
	<p><b>Present:</b> Cllr David Charlton, (Chair), Cllr Leigh Wakefield (LW), Cllr Olivier Van Laer (OVL), Cllr Stephen Golding (SG), Cllr Charles Fifield (CF), Cllr Trevor Brocklebank (TB), Cllr Helen Broughton (HB),</p> <p><b>In Attendance:</b> Tracey Whitlow – Clerk (TW)  Ward Cllr’s Gillian Edwards (GE)</p>	
<b>25/127</b>	<p><b>Apologies for Absence were received &amp; accepted from:</b>  Ward councillors Lynn Stocks &amp; Phil Rimmer</p>	
<b>25/128</b>	<p><b>Declarations of Members’ Interests:</b>  Cllr Charlton &amp; Cllr Golding as members of ABCA committee.</p>	
<b>25/129</b>	<p><b>Approval of Minutes:</b>  The Parish Council <b>Resolved</b> to approve the minutes of the Parish Council meeting held on 3 November 2025.  2025 as a true and accurate record. Signed by the chair.</p>	
<b>25/130</b>	<p><b>Public Participation:</b>  None present.</p>	
<b>25/131</b>	<p><b>PCSO update:</b>  PCSO not present. PCSO newsletter has not been received.</p> <p>Cheshire Police have announced changes to the roles of the PCSO’s. this will result in the number of PCSO’s throughout cheshire dropping from 87 to 27, involving redundancies and re-deployment, with effect of 31.03.25</p>	
<b>25/132</b>	<p><b>Ward Councillor Report/s:</b> (unless an agenda item)  <b>Report received from GE:</b>  <b>Flood Warning</b> was issued last week, although stood down the system appears to work well. Road closure signs are to be allowed, and have been promised from CWAC for further floods for Acton Lane, but not for Sandy Lane.  <b>A49 speed reduction</b> will be completed on 12.01.26 which will involve a road closure  <b>Sandbags</b> – have been delivered. GE to contact those most in need of them.  <b>Warm Hub</b> – coming early next year to Acton Bridge, to also include Crowton residents, run through OPAL (Older Persons Active Living). Held a meeting with the WI, a number of volunteers came forward.  Christmas tree light switch on was well attended. Thanks to all concerned.</p>	
<b>25/133</b>	<p><b>Matters Arising:</b> (from previous minutes if not an agenda item)  <b>Playground Swing Seats:</b> Playground swings have now been replaced.  <b>SID’s</b> appear intermittent, to monitor.  <b>Email accounts:</b> Just one councillor still to gain access.</p>	

25/134	<b>Accounts/Financial:</b> <b>1. Ratify/Approve Receipts &amp; Payments:</b> R&P list presented and approved. Appendix 1. Clerks October overtime of 3 hours approved.	
25/135	<b>Clerks Report:</b> Nothing not covered as an agenda item.	
25/136	<b>Planning:</b> <b>New applications received/comments ratified on applications received since the last meeting:</b> None received.  <b>Other Notifications Received:</b> <b>25/02759/FUL</b> Todwick 3 Cliff Road Acton Bridge Northwich CW8 3QY Proposal Single story extension in courtyard and replacement of existing flat roof with pitched roof. <b>Approved.</b> <b>25/02539/FUL</b> Hillside Strawberry Lane Acton Bridge Northwich CW8 3QF Proposal: Construction of single storey rear and side extensions, new front sliding gates with stone pillars. <b>Approved</b> , except for the gates. <b>25/03257//FUL</b> Hillcliffe House Cliff Road Acton Bridge Northwich CW8 3QP Proposal: Proposed single storey rear extension with first floor balcony. <b>Approved.</b>	
25/137	<b>Other Meeting Reports:</b> HB not been able to attend the Acton Bridge & Weaverham charity trustees meeting. LW attended the Remembrance Service SG attended the ABCA meeting.	
25/138	<b>Highways &amp; Speeding:</b> <b>1. Highways Issues:</b> The white line hatched area at the Hazel Pear junction is still awaiting remarking. TW to chase again following an accident last week. It appears progress made with the drainage on the A49, following markings appearing on the highway.	
25/139	<b>Bank Accounts:</b> All signatories have now completed the online application. New Barclays bank should be operational before Christmas.	
25/140	<b>Co-option:</b> No applications received to date. TW to advertise again via Facebook noticeboard and website, with a closing date of 31.12.25 Cllrs to advise MOP's when opportunities arise.	<b>TW</b>
25/141	<b>Internal Auditor:</b> TW has emailed the IA for 2025-26 with confirmation.	
25/142	<b>Budget 2026-2027:</b> Reviewed the amended budget. <b>Resolved</b> to approve the 2026-27 budget of £12,801. TW awaiting precept tax bases from CWAC before band equivalents can be calculated. Precept figures to be approved at January meeting.	<b>TW</b>

<b>25/143</b>	<b>Stile On FP19</b> Awaiting a response from CWAC. TW to follow up.	<b>TW</b>
<b>25/144</b>	<b>Village Clean Up:</b> TW presented costings for Hi-vis vests and litter picking equipment. <b>Resolved</b> to purchase items up to £200. Items to be stored at the Parish Rooms. TW to order.	<b>TW</b>
<b>25/145</b>	<b>Joint Cemetery Committee:</b> JCC propose to reduce their meetings from bi-monthly to quarterly. All parishes need to agree this action. <b>Resolved</b> to agree to quarterly meetings. TW to inform the JCC clerk.	<b>TW</b>
<b>25/146</b>	<b>Items for Next Meeting:</b> Stile, Precept,	
<b>25/147</b>	<b>Part B confidential:</b> 1. Part B minutes 03.11.25 approved and signed.	
<b>25/148</b>	<b>Date of Next Meeting:</b> The next ABPC meeting is planned for <b>Monday 5<sup>th</sup> January 2026 at 19:00</b> at the Parish Rooms.	

The meeting closed at 20.05

Signed:

Dated:

Appendix 1.

<b>Acton Bridge Parish Council</b>	
<b>Receipts &amp; Payment Schedule</b>	01/12/2025
<b><i>Income Received since last meeting:</i></b>	
CWAC CIL Payment	£2,102.99
	<b>£2,102.99</b>
<b><i>Payments ratified/for approval</i></b>	
R LPB Builders - Roof repairs deposit	£383.93
R Refund clerk wreath	£25.00
	<b>£383.93</b>