

## ACTON BRIDGE PARISH COUNCIL

### Members of the Parish Council

You are summoned to the Meeting of Acton Bridge Parish Council to be held on Monday 3<sup>rd</sup> November 2025 at 7pm at the Parish Rooms, Acton Bridge for the purposes of transacting the business set out in the agenda below.

Members of the public and press are invited to attend, unless excluded from confidential items (Part B).

Yours sincerely **T Whitlow** Clerk to Acton Bridge Parish Council 27/10/2025

### AGENDA

|    |                                  |                                                                                                                                                                                                                                                                                                  |
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| 1  | <b>Apologies</b>                 | For council to accept apologies from members                                                                                                                                                                                                                                                     |
| 2  | <b>Declarations of Interest:</b> | <i>Councillors are reminded of the need to update their register of interests. To declare any personal, pecuniary and/or prejudicial interests in items on the agenda and their nature. [Councillors with pecuniary and/or prejudicial interests must leave the room for the relevant items]</i> |
| 3  | <b>Minutes:</b>                  | To approve the Minutes of the Parish Council meetings held on 6 October 2025                                                                                                                                                                                                                     |
| 4  | <b>Public Participation:</b>     | Members of the public may comment or raise matters affecting the Parish.<br><i>[items raised will be noted, not discussed, unless within an existing agenda item]</i>                                                                                                                            |
| 5  | <b>PCSO/Police:</b>              | To receive an update from the PCSO/Police                                                                                                                                                                                                                                                        |
| 6  | <b>Ward Councillors:</b>         | To receive a report(s) from the Ward Councillors.                                                                                                                                                                                                                                                |
| 7  | <b>Matters Arising:</b>          | Matters arising from previous meetings unless an agenda item.                                                                                                                                                                                                                                    |
| 8  | <b>Accounts/Financial:</b>       | <ol style="list-style-type: none"><li>1. To note income received and ratify payments made and approval of invoices received to date of meeting.</li><li>2. To approve the bank reconciliation as at 30.10.25</li></ol>                                                                           |
| 9  | <b>Clerks Report:</b>            | To receive any updates from the clerk if not an agenda item. (info only)                                                                                                                                                                                                                         |
| 10 | <b>Planning:</b>                 | <ol style="list-style-type: none"><li>1. To review planning applications notified from LPA up to 03.11.25</li><li>2. To resolve comments to be made/ ratify comments made under delegated authority to LPA.</li><li>3. To note any LPA decisions and enforcements notified from LPA.</li></ol>   |
| 11 | <b>Other Meeting Reports:</b>    | To receive reports from any other meetings attended by councillors.                                                                                                                                                                                                                              |
| 12 | <b>Highways &amp; Speeding:</b>  | To receive an update on:<br><ol style="list-style-type: none"><li>1. Highways issues.</li><li>2. A49 speed reduction update.</li></ol>                                                                                                                                                           |
| 13 | <b>Domain Name:</b>              | To receive an update on the change of domain name and review councillor email accounts.                                                                                                                                                                                                          |
| 14 | <b>Bank Account:</b>             | To receive an update on opening a new Barclays bank account.                                                                                                                                                                                                                                     |
| 15 | <b>Co-option:</b>                | <ol style="list-style-type: none"><li>1. To consider any applications</li><li>2. To consider methods of advertising the vacancy</li></ol>                                                                                                                                                        |
| 16 | <b>Internal Auditor:</b>         | To consider the appointment of the Internal Auditor for 2025-26                                                                                                                                                                                                                                  |
| 17 | <b>Budget:</b>                   | To review the 1 <sup>st</sup> pass budget 2026-2027 and amend as necessary.                                                                                                                                                                                                                      |
| 18 | <b>New Policies:</b>             | To review the IT Policy and amend or adopt.                                                                                                                                                                                                                                                      |
| 19 | <b>Footpath Stile:</b>           | <ol style="list-style-type: none"><li>1. Proposal to request CW&amp;C to change FP19 footpath entry stile on Cliff Road to a gate.</li><li>2. Proposal for ABPC to contribute £200 towards the cost of conversion of stile on FP19 to a gate.</li></ol>                                          |
| 20 | <b>Village Clean Up:</b>         | <ol style="list-style-type: none"><li>1. To receive a report on the village autumn clean up</li><li>2. To consider the purchase of hi-vis vests and litter picking equipment £200.</li></ol>                                                                                                     |
| 21 | <b>Items for Next Meeting</b>    | Items for inclusion on the next agenda.                                                                                                                                                                                                                                                          |

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|----|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 22 | Part B                | <ol style="list-style-type: none"> <li>1. Resolve to take the following items to <b>confidential Part B public and press excluded.</b></li> <li>2. To approve the confidential minutes 06.10.25</li> <li>3. To consider the quotes to replace the purlin in the Parish Rooms roof in accordance with structural engineers report</li> <li>4. To consider the clerks contract and increase in hours to 5.5hrs per week from 01.01.26</li> </ol> |
| 22 | Date of Next Meeting: | Proposed date Monday 1 <sup>st</sup> December 2025.                                                                                                                                                                                                                                                                                                                                                                                            |