

ACTON BRIDGE PARISH COUNCIL
Minutes of Acton Bridge Parish Council meeting held on
Monday 2nd June 2025 at The Parish Rooms, Acton Bridge.

Meeting started 19.00

2025-6		By:
	Present: Cllr Leigh Wakefield (LW) (Chair) Cllr Olivier Van Laer (OVL), Cllr Charles Fifield (CF) Cllr Stephen Golding (SG) Cllr Leigh Cllr Trevor Brocklebank (TB). In Attendance: Tracey Whitlow – Clerk Ward Cllr's Gillian Edwards	
25/23	Apologies for Absence were received & accepted from: Cllr David Charlton, (Chair), Cllr Helen Broughton (HB), Ward Cllr's Lynn Stocks & Phil Rimmer	
25/24	Declarations of Members' Interests: Cllr Golding & Cllr Fifield as members of ABCA committee.	
25/25	Approval of Minutes: The Parish Council Resolved to approve the minutes of the Parish Council meeting held on 14 May 2025 as a true and correct record. Signed by the chair.	
25/26	Public Participation: None present.	
25/27	PCSO update: PCSO not present.	
25/28	Ward Councillor Report/s: (unless an agenda item) Report Received from GE: A49 speed reduction – still ongoing with Highways FP10 – problem with flooding/eroding – Public Rights Of Way (PROW) officer wants to use Flexipave, a rubber crumb surface which looks a little like tarmac but isn't. It is safe for use near rivers as it doesn't leech and it allows water to drain through, so would hopefully stop the issue of the path washing away every time we have heavy rain. It doesn't freeze in winter so provides a safe surface for horse riders, cyclists and walkers. Having researched the product, the Parish Council see no issues with this. GE to feed back to PROW officer. Hynet project is running behind schedule. Playground – GE is following up CWAC & will arrange a zoom meeting.	
25/29	Accounts/Financial: 1. Ratify/Approve Payments & Receipts: Payments: J. O'Donoghue -Internal Audit invoice £250.00 Zurich Insurance £241.00 Clerks overtime 8.5 hrs to be paid with salary. Receipts: None 2. Bank Reconciliation: See Appendix 1	

	3. 'The following need to be added to the website: Meeting Papers and Reports for all meetings including financial reports.' Previously actioned/rectified: The new website now has the facility to add further meeting papers.	
25/38	Exemption Certificate: Resolved to certify as exempt from an External audit as the receipt/payments are under £25K TW to add the Exemption certificate to the website and send to the external auditor.	TW
25/39	Annual Governance Statement 2024-25: Approved and signed by the chair. TW to add to the website.	TW
25/40	Accounting Statements 2024-25: Approved and signed by the chair. TW to add to the website.	TW
25/41	Provision of Public Rights: Dates set for 03.06.25 to 14.07.25. TW to add to the website and notice board	TW
25/42	Parish Rooms Lease Resolution to take to Part B – confidential. Resolved Part B confidential: 1. Parish Rooms Roof: Ongoing 2. Parish Rooms Lease: Ongoing	
25/43	Items for Next Meeting: Domain update, Bank Account, Q1 accounts review. Co-option	
25/44	Date of Next Meeting: The next ABPC meeting is planned for Monday 7th July 2025 at 19:00 at the Parish Rooms	

The meeting closed at 19.50

Signed:

Dated:

Appendix 1.

Acton Bridge Parish Council			
Bank Reconciliation to Cashbook			
Presented at Council Meeting - 03.06.25			
Prepared by T Whitlow			
BANK RECONCILIATION			
Co-operative Bank			£22,917.88
Total			£22,917.88
CASH BOOK RECONCILIATION			
B/F Co-op			£13,268.87
Total B/f 01.04.25			£13,268.87
Receipts to date			£10,620.00
Expenditure to date			£1,629.30
Balance			£22,259.57
Uncleared payments			£658.31
Statement balance 12.05.25			£22,917.88