

ACTON BRIDGE PARISH COUNCIL
Minutes of Acton Bridge Parish Council meeting held on
Monday 3rd March 2025 at the Parish Rooms, Acton Bridge.

Meeting started 19.00

		Action By:
Present	Cllr David Charlton, (Chair) Cllr David Hall (DH) Cllr Trevor Brocklebank (TB), (7.20pm), Cllr Helen Broughton (HB) Cllr Olivier Van Lear (OVL), Cllr Charles Fifield (CF) Cllr Stephen Golding (SG) Cllr Leigh Wakefield Ward Cllr's Gillian Edwards (GE), (8pm) Phil Rimmer (PR) Tracey Whitlow - clerk	
24/176	Apologies for Absence were received & accepted from: Ward Cllr's Lynn Stocks (LS),	
24/177	Declarations of Members' Interests: Cllr Charlton, Cllr Golding & Cllr Fifield as members of ABCA committee.	
24178	Approval of Minutes: The Parish Council Resolved to approve the minutes of the Parish Council meeting held on 3 February 2025 as a true and correct record. Signed by the chair.	
24/179	Public Participation: No members of the public present.	
24/180	PCSO update: PCSO not present.	
24/181	Ward Councillor Report/s: (unless an agenda item) PR reported on: CWAC budget, set to rise by the maximum of 4.99% GE reported on: Station car park meeting (see 24/182) CWAC budget to include further amount in flood budget to include kits for emergency, to be supplied to all councils with a resilience plan. Friends of Acton Bridge Playground – GE to set up a zoom meeting for Cllrs to review Land Action Management Plan (LAMP). Church parking – CWAC will not allow grass-crete on the verges to protect them, as they are on a bend on the Highway. GE to follow up the volunteer Scheme, as DC not receiving any response to enquiry.	
24/182	Matters Arising: from previous minutes (if not an agenda item). Bank signatory: online banking is operational. Station Car Parking: GE & DC attended a meeting last week with network rail, CWAC and London Northwestern Railway. Positive meeting – general agreement to extend the car park in principle, however no funds are available, Government approval would be required from Dept of Transport (via network rail) TW to highlight this to MP Andrew Cooper who is currently working with Northwich regarding the Northwich station. TW confirmed she had contacted the Hazel Pear re parking – they are happy for rail users to utilise their carpark, but will make a charge, information previously supplied of free parking is unfounded.	TW
24/183	Correspondence: (unless an agenda item) Correspondence received regarding rail users parking on Station Road – TW to contact PCSO to carry out speed checks & Highways to investigate any prohibitions that could reduce the parking.	TW

	All necessary/important items have been forwarded to the councillors by the clerk.	
24/184	Accounts/Financial: 1. Cashbook/bank reconciliation 26.02.25 Approved and signed. Bank reconciliation £13725.35 Ratify/Approve Payments & Receipts: Payments: Payroll – March with extra hours of 5.5 hrs Clerks Expenses Jan- Feb £97.84 TWM maintenance contract invoice £1200.00 TWM parts invoice £555.50 Receipts: Members budget £710	
24/185	Clerks Report: TWM: TW has spoken to TWM to ask for a reduction in the cost of parts, again, for the SID's in the village. Awaiting a response, if no reduction the invoices will be paid (as above) Clerks expenses (above) include contribution to 365 and anti-virus as clerk uses her own computer for council work. May meeting date: Being a bank holiday date needs to change, the Parish Rooms can't accommodate alternative dates. TW to contact the Hazel Pear for availability of private room.	TW
24/186	Planning: 1. Application received since the last meeting: 25/00180/FUL -7 Wall Hill Way Acton Bridge Pitched roof addition over existing flat roof, side carport extension and additional parking/turning space, partial garage conversion, Reviewed Resolved no comment. 2. Planning Decisions & Enforcements notified since the last meeting: 24/03413/FUL –28 Cliff Road Acton Bridge Single storey sides and rear extension Approved. 24/03069/FUL -Ringover 46 Cliff Road Acton Bridge Single storey front, side and first floor side extension, single storey rear extension, replacement windows and doors, render finish to front Approved	
24/187	Other Meeting Reports: TB attended the Cemetery Committee meeting. There is an issue with moles. TW to forward contact details of mole control contractor to the cemetery clerk.	TW
24/188	Parish rooms: 1. No further information supplied from ABCA.	
24/189	Highways & Speeding: 1. Highways Issues: White Line Painting: The junction by the Hazel Pear has been re-painted, but not the turning hatched area, TW to re-report 2. Speed Indicator Reports: TW to forward access information to SG.	TW TW
24/190	Village Spring Clean-up: Discussed. DC has made enquiries with CWAC but had no response, TW & GE to follow up. TW to produce risk assessments if no feed back from CWAC with regards to the volunteer scheme. LW & HB to supply vehicles to collect the litter bags.	TW GE LW HB

24/191	Website: TW has received access to the work in progress new website. DC has reviewed. Further discussed. Resolved for DC & OVL to work with TW to complete the website as a working group.	
24/192	Training & Development Policy. Reviewed, minor amendments made. Resolved to adopt the policy as good practice. TW to circulate the amended document.	TW
24/193	Items for Next Meeting: Website update, Parish Rooms Lease, disabled access to Acton Bridge station.	
24/194	Date of Next Meeting: The next ABPC meeting is planned for Monday 3rd April 2025 at 19:00	
24/195	Parish Rooms Lease: 1. Resolution to take to Part B – confidential. Resolved 2. Part B confidential: Parish Rooms Lease: Further meetings between ABCA representatives & PC members are to take place, CF & LW to meet again with ABCA representatives.	

The meeting closed at 21.12 Signed:

Dated: