

ACTON BRIDGE PARISH COUNCIL
Minutes of Acton Bridge Parish Council meeting held on
Monday 6th January at the Parish Rooms, Acton Bridge.

Meeting started 19.00

		Action By:
Present	Cllr David Charlton, (Chair) Cllr Leigh Wakefield (Vice Chair) (LW), Cllr David Hall (DH) Cllr Trevor Brocklebank (TB), Cllr Helen Broughton (HB) Cllr Stephen Golding (SG) 0 Members of the Public (MOP) Tracey Whitlow - clerk	
24/134	Apologies for Absence were received & accepted from: Cllr Charles Fifield (CF) Cllr Olivier Van Lear (OVL), Ward Cllr's Gillian Edwards (GE), Lynn Stocks (LS), & Phil Rimmer (PR)	
24/135	Declarations of Members' Interests: None	
24/136	Approval of Minutes: The Parish Council Resolved to approve the minutes of the Parish Council meeting held on 2 December 2024 as a true and correct record. Signed by the chair.	
24/137	Public Participation: No members of the public present.	
24/138	PCSO update: PCSO not present. DC had received an area report prior to the meeting, of which nothing pertained to Acton Bridge.	
24/139	Ward Councillor Report/s: (unless an agenda item) GE written report included: - The Weaver & Cuddington Flooding Forum in December was well attended. - Flooding alerts continue! Well done to the resilience group. - Friends of Acton Bridge Playground meeting – 5 February, Hazel Pear function room. - Toy appeal – Hugely successful thank you to everyone who supported in any way. LS written report included: - Green bin charges – residents can subscribe (preferably online) from Monday, 6th January. The cost has increased to £52.50 - The council is currently consulting with residents on budget proposals for 2025-26. - Members Budgets – we do have some funds available, but applications would have to be sent in quickly	GE
24/140	Matters Arising: from previous minutes (if not an agenda item). Church Parking: GE has contacted Highways re possible grass crete on the verges opposite the church, awaiting a response. Bank signatory: TW has chased the bank as no response, DH to follow this up. Village Spring Clean-up: DC to liaise with ABCA – arrange for late March. Defib Box: The new defib box has been installed, thanks to ABCA. Notice board: New noticeboard has been ordered.	

24/141	Correspondence: (unless an agenda item) Another email of grateful thanks received for DC, for visiting a resident during the recent flood warnings. Residents on Warrington Road having difficulties using the I-travel. All necessary/important items have been forwarded to the councillors by the clerk.	
24/142	Station Car Parking: Parking at the station is proving inadequate, with many vehicles parked on the grass verge on Station Road. This has been raised by a number of MOP's. GE is to arrange a meeting with Network Rail to discuss. Hazel Pear are happy for station users to use the back of the overspill carpark at no charge, this needs promoting.	GE
24/143	Accounts/Financial: 1. Cashbook/bank reconciliation 26.12.24 Approved and signed. Bank reconciliation £13610.00. Ratify/Approve Payments & Receipts: Payments: Payroll - Jan approved (inc 8 hours OT) Noticeboard Co £720.84 ratified Bluehost £417.24 (3 yrs website hosting ratified, with partial refund to follow) Clerk Expenses Aug – Dec £77.44 Receipts: Members budget - £500 (towards noticeboard)	
24/144	Clerks Report: Members Budget: as WC's still have funds TW suggested asking for contribution towards refurbishment of the fingerpost, HB suggested swing seats for the playground. TW to follow up. Overtime: similar to last month, without holidays OT would have been minimal. Bluehost: payment taken by card for 3 years of website hosting as bank have still not updated signatories and clerk had no information on contract. TW has arranged a 2 year refund.	TW
24/145	Budget 2025-26: Final budget approved. Total budget expenditure £9785 with contingency of £1240.	TW
24/146	Precept 2025-26: Following production of full budget & noting Ear Marked Reserves the precept was discussed at length. 2024-25 precept was £5620, which is only £600 higher than 2020-21. With a budget expenditure of £9785, to preserve any reserves held it was voted and Resolved to set the precept at £10620, which equates to a £1.40 per month increase to a band D property. This is necessary to enable the PC to support ABCA and any other village initiatives and enhancements, along with legal obligations. The PC are aware of the reduced resources of CWAC and anticipate funding minor activities previously carried out by them. TW to complete the paperwork and return to CWAC	TW
24/147	Website/emails: Ongoing.	TW

24/148	Parish rooms: 1. To review parish rooms maintenance: Ongoing 2. To review the new lease: Ongoing	
24/149	Speed Indicator Devices: Maintenance is not a contract. Budget includes costs of ongoing maintenance. Further maintenance to be discussed when required. TW has followed up ongoing issues with the supply company, and at present the invoice for the maintenance remains unpaid. TW to send SG the log in for the data download when received.	TW
24/150	Planning: 1. Planning Applications: 24/03709/FUL. Bonnie Cottage Strawberry Lane Acton Bridge Proposal: Erection of rear single storey extension, single storey side extension and porch. Discussed – Resolved no comment. 24/003695/PAA 69 Hill Top Road Acton Bridge Proposal: Additional storey to existing dwelling – Discussed – Resolved no comment. 24/03413/FUL 28 Cliff Road Acton Bridge Proposal: Single storey sides and rear extensions, extension to first floor with balcony to rear. Erection of detached garage with annexe and garden wall with front gates. Discussed at length, application has been amended today. Concerns raised but not enough to raise an objection unless MOP approach prior to closure of comments, this would then be further discussed. As this application has been amended today Councillors have not had time to fully identify the changes. 2. Planning Decisions & Enforcements: 24/01716/LDC Bonnie Cottage Strawberry Lane Acton Bridge Proposal: Erection of rear single storey extension, single storey side extension and porch – Withdrawn.	
24/151	Highways & Speeding: 1. Highways – Current road works on the station bridge are dangerous with the placement of traffic lights. TW to report Ongoing surface water on A49 has been reported. 2. A49 speed reduction GE has completed the members budget application for funding towards this in the current financial year	TW
24/152	Reports from Other Meetings None	
24/153	Items for Next Meeting: Website update, Parish Rooms maintenance, Parish Rooms Lease.	
24/154	Date of Next Meeting: The next ABPC meeting is planned for Monday 3rd February 2025 at 19:00	

The meeting closed at 20.45

Signed:

Dated: