

ACTON BRIDGE PARISH COUNCIL
Minutes of Acton Bridge Parish Council meeting held on
Monday 7th April 2025 at the Parish Rooms, Acton Bridge.
Meeting started 19.00

		By:
	Present: Cllr David Charlton, (Chair) Cllr David Hall (DH) Cllr Trevor Brocklebank (TB), Cllr Helen Broughton (HB) Cllr Olivier Van Lear (OVL), Cllr Charles Fifield (CF) Cllr Stephen Golding (SG) Cllr Leigh Wakefield In Attendance: Tracey Whitlow - clerk	
24/196	Apologies for Absence were received & accepted from: Cllr Trevor Brocklebank (TB),	
24/197	Declarations of Members' Interests: Cllr Charlton, Cllr Golding & Cllr Fifield as members of ABCA committee.	
24/198	Approval of Minutes: The Parish Council Resolved to approve the minutes of the Parish Council meeting held on 3 March 2025 as a true and correct record. Signed by the chair.	
24/199	Public Participation: No members of the public present.	
24/200	PCSO update: PCSO not present. Report sent: PCSO has conducted speed surveillance on Station Road, near to the station, no drivers caught doing excessive speed. Recommends the PC contact Highways to investigate yellow lines being implemented to prevent parking on the verges. TW to contact Highways	TW
24/201	Ward Councillor Report/s: (unless an agenda item) Report received from LS & PR: Devolution - consultation period ends 13th April. CWAC is being fast tracked for a mayoral election in 2026. The details of the deal are yet to be finalised. Local Nature Recovery Strategy – this is currently out for consultation until 20th April 2025 (the date may be impacted by purdah). Members Budgets are now open Highways meeting – being arranged for the parish councils within the Weaverham Cuddington Ward Report Received from GE: Station car park – in discussion to alleviate the problem whilst work is carried out. Former nursery site fires - Regulatory services are fully aware of the situation. Library Luch bags Easter Hampers – thank you to everyone that donated.	
24/202	Matters Arising: from previous minutes (if not an agenda item). Station Parking – see 24/200 Speed Indicator Display signs – these are not downloading information, the supply company are chasing payment for the maintenance. TW has informed them of the problem and asked for them to contact her, 3 weeks ago. Council asked TW to escalate as a complaint. Payment not made.	TW

24/203	Correspondence: (unless an agenda item) ChALC invoice received. TW asked council to confirm they wished to continue membership. Confirmed. CWAC Democratic Services have emailed to say they have found the overpayment from July 2024, which should have been paid to ABCA. PC repaid it to ABCA as CWAC don't accept cheques. It appears CWAC then also paid ABCA. DC to check with ABCA and ask them to make the repayment.	TW DC
24/204	Defibrillators: Resolved to bring forward from agenda item 16 Ownership of and maintenance of the defibrillators discussed. CF recalls PC receiving members budget to purchase. They belong to the PC, as such Resolved it is for the PC to maintain them.	
24/205	Accounts/Financial: Cashbook/bank reconciliation 31.03.25 Approved and signed. Bank reconciliation £13268.87 (Annex 2) EMR £7811 (Annex 1) Ratify/Approve Payments & Receipts: Payments: Refund LW defib pads £62.34 Payroll – April with extra hours of 11.8 SLCC training course contribution (1/5) £24.00 Chalc membership £193.83 JKE Web Design - £337.50 Mid Cheshire Footpath Society £8.00 Receipts: None - PC confirmed that TW can complete the AGAR paperwork based on the above approved accounts.	
24/206	Clerks Report: Duplicate payment: A duplicate bank payment was made via online banking last month to TW in error. This was returned immediately. TW to produce an internet banking policy/procedure, but this would not have prevented the error. Co-op online banking is far from user friendly. TW to add change of bank to next agenda. Year End: Paperwork nearly complete for IA and AGAR. Waiting on bank statement as can't download from online banking, as not possible with Co-op. New JPAG released. Numerous changes – TW working through them. IT policy required by end of financial year. Chair is no longer allowed to cover for the Clerk/RFO in their absence, it needs to be another councillor. TW to update further next month on anything notable. Overtime: Hours up last month due to holiday, year end and new website. Hours to be reviewed by the PC in September.	TW
24/207	Planning: 25/00601/FUL Bonnie Cottage Strawberry Lane Acton Bridge. Proposal: Replacement dwelling. Reviewed. Resolved to comment on the nature of the single-track road for deliveries & height of the roof being above the neighbouring property.	TW
24/208	Other Meeting Reports: CF reported on the Devolution information event attended today. There is an open consultation. Resolved not to comment. HB & DH had attended the Weaverham & Acton Bridge Trust – Report received.	TW

Annex 1

ABPC Ear Marked Reserves as at 31.03.25

	ABCA	SIDS	A49 speed	Village Maintenance	Training	CIL	Total
B/F 01/04/2024	2000	1200	2117	0	0	771	6088
2024-25 Budget	1000			600	200		1800
Spend 24-25				-27	-50		-77
C/F 31.03.25	3000	1200	2117	573	150	771	7811

Notes

A49 speed Reduction not completed in 2024-25 by CWAC
SID's Invoices still in dispute

Annex 2

Acton Bridge Parish Council Bank Reconciliation to Cashbook Presented at Council Meeting - 07.04.25 Prepared by T Whitlow

RECONCILIATION

Current Account	£13,725.35
Unpresented receipts	
Unpresented payments	£456.48
TOTAL	£13,268.87

CASH BOOK RECONCILIATION

B/F balance 01.04.24	
Current account	£11,756.96
Payments to date	£5,708.09
Income to date	£7,220.00
TOTAL	£13,268.87