

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **ACTON BRIDGE PARISH COUNCIL**

County area (local councils and parish meetings only): **CHESHIRE WEST & CHESTER**

Financial year ending 31 March 2025

Prepared by (Name and Role): **TRACEY WHITLOW - CLERK/RFO**

Date: **18/04/2025**

£ £

Balance per bank statements as at 31/3/25

ABPC Co-Op Bank	account 1	13,268.9	
Joint Cemetery Committee (7%)	account 2	10,133.5	
	account 3		
			23,402.4

Petty cash float (if applicable) N/A -

Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)

None 0.00

Add: any un-banked cash as at 31/3/25

None -

Net balances as at 31/3/25 (Box 8) **23,402.4**